

Production Coordinator

The Park Players of The Historic Park Theatre and Event Center are accepting applications for the position of Production Coordinator for future community theatrical productions. It is the Production Coordinator's position to work alongside the production team to maintain the vision and work as overall support. Job duties will include but are not limited to; keeping accurate notes during the rehearsal process, staffing auditions, working alongside the director to collect necessary props or scenic decor, and assisting the stage manager with pre-production setup and backstage assistance.

Required Education/Experience

While no formal education is required, a Bachelor's Degree in Theater or beyond is preferred, in addition to significant experience.

A detailed job description will be made available upon interview. This position requires a background check and references. A stipend will be available upon the conclusion of performances. Interested candidates should email their resumé, if available, to Artistic Director Becca Donald at Becca@theparkri.com.